

MINUTES OF A MEETING OF THE POLICY AND RESOURCES COMMITTEE
HELD ON TUESDAY 11th JUNE 2024 AT 7.30PM AT THE TOWN HALL,
MARKET SQUARE, HIGHAM FERRERS.

PRESENT:

Cllr V Paul (Chairman)
Cllr Mrs P H Whiting
Cllr Mrs C Reavey
Cllr C P O'Rourke
Cllr B Prigmore
Cllr H L Jackson (as a substitute for Cllr A M T Reading)
Cllr Mrs A Gardner (as a substitute for Cllr S Prosser)
Miss Alicia Schofield (Town Clerk)

1 member of the public

1. **ELECTION OF CHAIRMAN**

RESOLVED:

That Cllr V Paul be elected as Chairman of the Policy and Resources Committee for 2024/25.

2. **APOLOGIES**

Cllr A M T Reading, Cllr S Prosser.

3. **ELECTION OF VICE-CHAIRMAN**

RESOLVED:

That Cllr Mrs C Reavey be elected as Vice-Chairman of the Policy and Resources Committee for 2024/25.

4. **DECLARATIONS OF INTEREST**

None.

5. **MINUTES**

RESOLVED:

That the minutes of the meeting of the Policy and Resources Committee held on the 9th April 2024 be signed by the Chairman as being a true and correct record.

6. **PUBLIC FORUM**

None.

7. **REVIEW OF POLICIES**

RESOLVED TO RECOMMEND:

That the following policies be reviewed and approved without change:-

- 7.1. Bad Debts Policy
- 7.2. Health and Safety Policy
- 7.3. Leader Protocol
- 7.4. Mayors' Handbook
- 7.5. Dignity at Work – Bullying and Harassment Policy
- 7.6. Disciplinary Policy and Grievance Policy
- 7.7. Lone Worker Policy
- 7.8. Recording of Delegated Decisions

8. **REGULAR PAYMENTS**

RESOLVED:

That the Council authorise payment for 2024/25 for the following payments which arise on a regular basis as the result of a continuing contract, statutory duty, or obligation:-

- Salaries
- HMRC – Tax and NI
- LGSS – Pension Town Clerk
- NEST – Pension Staff
- Everflow – Water Bills
- North Northamptonshire Council – Rates for Town Hall, Cemetery, Market Square Car Park, Tennis Cabin and Saffron Road Car Park.
- Turneys – Payments as part of Grounds Maintenance interim contract arrangements
- North Northamptonshire Council - Dog bin emptying.
- British Telecom – Phone and broadband services.
- EE - Mobile phone charges Town Clerk, Assistant Clerk, Parks and Open Spaces Facilities Supervisor, Community Connector
- Lyca mobile – monthly phone package for Park Warden
- EON - Maintenance Street Lights.
- Yu Energy – Electric for Street lights, Cemetery, Pavilion, Tennis portacabin Toilets, Town Hall.
- Yu Energy – Gas Town Hall.
- British Gas Lite – Electric for Feeder Pillar 1 and Feeder Pillar 2, Market Square
- Maine– Photocopier maintenance charge and usage
- Northants Fire Ltd – Fire Alarm service and service extinguishers, Town Hall, Pavilion and Tennis portacabin.
- Lynx Fire and Security – Security alarm service
- Colson & Loaring – Boiler service, Town Hall
- Bosworths – Hanging basket displays
- Inter County Cleaning Ltd – Cleaning of public toilets
- Town Hall window cleaning
- Evac+Chair – Service, stairlift, Town Hall
- Acorn Stairlifts – Service, stairlift, Town Hall
- Sage Payroll One – Annual subscription.
- Zurich Municipal - Local Council Advisory Services - Health and Safety Support. Annual Insurance Premium. Van Insurance Premium.
- Information Commissioner– Data Controller Registration.
- Pear Technology Ltd – Annual fee for support for mapping and asset management software.
- Cloudy IT – Monthly IT costs
- Adobe – Annual fee office software
- Canva – Annual fee office software
- Microshade – Hosting mapping, cemetery & accounts software
- Cuttlefish – Website hosting
- In Touch- Neighbourhood Plan website hosting
- AT Creative - Hosting of Audio Trail App
- RBS Rialtas – Annual fee for Accounts Package

- Inter County Cleaning Ltd – Cleaning of Sports Pavilion
- Open Spaces Society- Annual subscription.
- CPRE – Annual subscription
- ACRE – Annual subscription
- SLCC – Annual Subscription
- NCALC – Annual Subscription and Internal Audit Fees
- Wellingborough and East Northants Chamber of Commerce – Annual membership
- PFK Littlejohn- External Audit Fees
- Crime Secure – Quarterly CCTV Fees
- Direct 365 – Commercial waste bin collection and feminine hygiene disposal
- Bright HR – HR software package
- Shell Fuel – Van fuel
- DVLA – Van Tax
- Rewire Security – Annual subscription van tracker software
- GiffGaff – van tracker mobile top up
- Worknest – Annual HR advice and e-learning
- Smiths of Derby – Church Clock servicing
- Zephyr – Flag poles service
- Rushden Town Council/Shire Community Services – Wellbeing bus service

9. **DIRECT DEBITS**

RESOLVED:

That the Council approve the payment by variable direct debit for 2024/25 to the suppliers as follows:-

- Everflow – Water Bills
- North Northamptonshire Council – Rates for Town Hall, Cemetery, Market Square Car Park, Tennis Cabin and Saffron Road Car Park.
- British Telecom – Phone and broadband services.
- EE - Mobile phone charges Town Clerk, Assistant Clerk, Parks and Open Spaces Facilities Supervisor, Community Connector
- Yu Energy – Electric for Street lights, Cemetery, Pavilion, Tennis portacabin Toilets, Town Hall.
- Yu Energy – Gas Town Hall.
- British Gas Lite – Electric for Feeder Pillar 1 and Feeder Pillar 2, Market Square
- Information Commissioner– Data Controller registration.
- Shell Fuel – Van fuel
- Lloyds Bank – Corporate multipay card balance
- Open Spaces Society – Annual subscription

10. **BUDGET REVIEW**

The Clerk reminded of the previously agreed changes to the budget 2024/25 as follows:-

Centre	Code	Name	Amendment
310	1610	Other event income	£1150 allocated Previously agreed Feb 2024 TC Mayor’s Green Trail Day

310	4551	Other events	Increase by £1150 Previously agreed Feb 2024 TC Mayor's Green Trail Day
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RESOLVED:

That the following amendments to the budget for 2024/25 be approved as follows:-

275		Library	Rename Library and Wellbeing to better reflect nature of the Hub activities
275	4000	Salaries	Unspent funds from 23/24 for project c/fwd Increase by £2040.05
275	4490	Equipment/Materials	Unspent funds from 23/24 for project c/fwd Increase by £2269.88
275	4491	Administration	Unspent funds from 23/24 for project c/fwd Increase by £496.93
275	4492	Wellbeing services	Unspent funds from 23/24 for project c/fwd Increase by £1250
290	4520	Twinning	Vire £1000 to 290/4510 Insignia to assist with plans for the mace refurbishment. Twinning reception planned and more accurate budget to reflect projected expenditure.
290	4515	Honorary Freedom	Vire full amount of £579 to 290/4510 Insignia to assist with plans for the mace refurbishment. No pans for award of Honorary Freedom 2024/25.

11. **FLAGSTONE CASH DEPOSIT PLATFORM**

RESOLVED:

- 11.1. That the Flagstone statement as of 5th June 2024 be received and noted.

RESOLVED TO RECOMMEND:

- 11.2. That following review of the performance of the Flagstone cash deposit platform and the bank and building society investments, that £100,000 be withdrawn from the Unity Trust Bank and placed on instant access through the Flagstone cash deposit platform.

12. **BUSINESS FORWARD PLAN**

RESOLVED:

That the project progress updates presented on the Business Forward Plan be received and noted as follows:-

- Grounds Maintenance – 12 month arrangement with Turneys entered to 31/03/25. RTC approached for consortia with them and Irthlingborough. RTC to lead. Formal response awaited.
- Town App – project complete, the app was launched in the spring.
- Library & Wellbeing Hub – formally opened in March, with wellbeing sessions being put in place.
- Review of the Neighbourhood Plan – Moving to Stage 3.

- Pavilion Renovation – project name change from that of Community Building. Architect being appointed.
- Climate Change – Sub tasks have been identified and are progressing.
- Riverside Park Improvement Plan – Management Plan commissioned.

That the Skate Park improvement project be moved from medium term to short/medium term as a result of continuing damage and vandalism to the football pitch end ramp and the now recognised need to make improvements as soon as practically possible.

13. **ITEMS TO REPORT**

None.

14. **DATE OF NEXT MEETING**

13th August 2024.

Chairman

Date

HIGHAM FERRERS TOWN COUNCIL

POLICY AND RESOURCES COMMITTEE

13th AUGUST 2024

REPORT: Review of Policies

REPORT AUTHOR: Town Clerk, Alicia Schofield

BUSINESS FORWARD PLAN	N/A	
COUNCIL OBJECTIVES	N/A	
POLICIES REFERENCED	See 1.1	
FINANCIAL IMPLICATION	There are no financial implications at this stage	
	There will be financial implications	
	There is provision within budget	
	Decisions may give rise to additional expenditure	
	Decisions may give rise to potential income	
MEANS OF DELIVERY	N/A	
APPENDICIES	See 1.1 for link to policies	

1. PURPOSE

1.1. To review the following policies:-

Flag Flying Policy

[flag-flying-policy.pdf](#)

Graffiti Policy

[Graffiti Policy.pdf](#)

Media Policy

[Media Policy.pdf](#)

Memorial Safety Policy

[Memorial Safety Policy.pdf](#)

PAT Policy

[Portable Appliance Inspection and Test Policy.pdf](#)

Grant Awarding Policy

[Grant Awarding Policy.pdf](#)

2. RECOMMENDATION

2.1. That the following policies be approved without change:-

- Graffiti Policy
- Media Policy
- Memorial Safety Policy
- PAT Policy
- Grant Awarding Policy

2.2. That the following policy0 be approved with addition as follows:-

2.2.1. **Flag Flying Policy**

Section 'Union Flag'

Addition to the list of when the Union may be flown:-

Last Saturday of June – Armed Forces Day (Armed Forces Day Flag)

Higham Ferrers Town Council signed the Armed Forces Covenant on the 29th June 2024. It is recommended that the Union flag or the Armed Forces flag be flown on Armed Forces

Day to demonstrate support and commitment to the Armed Forces community. This section already includes 3rd September - Merchant Navy Day (Red Ensign)

2.2.2 New Section 'Twinning Flag'

Additional section at the end of the policy as follows:

Twinning Flag

According to the Ministry of Housing, Communities & Local Government's Plain English Guide to Flying Flags, the Council does not need consent to fly any country's national flag. Higham Ferrers Town Council is twinned with Hachenburg in Germany. The German national flag may be flown when Higham Ferrers receives visitors from Hachenburg.

Higham Ferrers Town Council
Town Hall Market Square
NN10 8BT
United Kingdom

Client ref: **HIGH004C**

SAVINGS ACCOUNTS STATEMENT

Summary for 31 July 2024

Bank name	Account type	Unpaid interest	Paid interest	Savings accounts balance
Allica Bank	Instant access	£0.00	£5.88	£15,005.88
HSBC	Instant access	£0.00	£23.42	£85,023.42
Hampshire Trust Bank	Instant access	£0.00	£1,130.67	£101,755.02
Summary		£0.00	£1,159.97	£201,784.32

Total balances

Total savings accounts
balance **£201,784.32**

Holding account balance **£0.00**

Total portfolio balance **£201,784.32**

HIGHAM FERRERS TOWN COUNCIL

POLICY AND RESOURCES COMMITTEE

13th AUGUST 2024

REPORT: Business Forward Plan Review

REPORT AUTHOR: Town Clerk, Alicia Schofield

BUSINESS FORWARD PLAN	Under review	
COUNCIL OBJECTIVES	N/A	
POLICIES REFERENCED	N/A	
FINANCIAL IMPLICATION	There are no financial implications at this stage	
	There will be financial implications	
	There is provision within budget	
	Decisions may give rise to additional expenditure	
	Decisions may give rise to potential income	
MEANS OF DELIVERY	N/A	
APPENDICIES	Business Forward Plan	

1. PURPOSE

- 1.1 To review the 'Mission Statement' and the 'Objectives' of the council.
- 1.2 To review the Business Forward Plan project details.

2. BACKGROUND

- 2.1 The Business Forward Plan was adopted 31st March 2015. The Plan presents the council's Mission Statement and Objectives, with project details following on.

3. FOR CONSIDERATION

- 3.1 The council is asked to review their Mission Statement and Objectives to ensure they remain pertinent and applicable.
- 3.2 The project details and spreadsheet presented have been updated. A note to summarise the stage at which each project is at is given on the spreadsheet. Black text reflects no change in the project since the last review. Updates are shown in red italics. The key updates are as follows:-
 - Grounds Maintenance – 12 month arrangement with Turneys entered to 31/03/25. RTC agreement 'in principle' to lead new consortia.
 - Pavilion Renovation – Architect appointed. Plans with working party for consideration.
 - Riverside Park Improvement Plan – Management Plan received and under review.
 - Toilets Refurbishment. Working party reviewing design ideas to form specification.

4. RECOMMENDATION

- 4.1 That the updated Business Forward Plan be received and the updates adopted.

HIGHAM FERRERS TOWN COUNCIL



FORWARD PLAN

Revised August 2024

Mission Statement

The Town Council aims to improve the quality of life for the residents of Higham Ferrers by ensuring that Higham Ferrers is a desirable, thriving and sustainable place in which to live. It does this in a number of ways:

- It provides a democratic and representational voice for the community.
- Where services are provided directly they are managed to a good quality standard, in an efficient, effective and responsive way, at an affordable cost.
- Where services are provided by others, the Town Council endeavours to ensure that they are dealt with effectively, and in accordance with the wishes of the community.

It works with its residents, local authorities and other service providers, businesses and community organisations with the aim of achieving a safe, healthy, prosperous and sustainable community.

Objectives

To serve those who live, study and work in Higham Ferrers and those who visit the town.

- To promote and represent the community's views and aspirations at local, county, regional and national level.
- To provide high standard, cost-effective services and amenities to help meet the needs and wishes of residents.
- To work in partnership, with other statutory and voluntary bodies, businesses and individuals to ensure an improving standard of services and facilities to meet the needs and expectations of Higham Ferrers residents.
- To achieve a greater degree of influence over service delivery and development in the town to ensure that the best interests of Higham Ferrers are taken into account.
- To seek and ensure a fair share of investment in the town by local, county and regional authorities. To ensure that the town is effectively represented to achieve this objective.
- To encourage the devolution of services to the Town Council where they can be delivered more effectively and efficiently.
- To enhance and promote the historic and cultural heritage of Higham Ferrers and safeguard the unique identity and the natural and built environment of the town.
- To encourage and promote the economic and commercial vitality of the town centre and to strive for a pleasant, clean and safe environment.
- To promote and support local voluntary groups and clubs that seeks to assist residents and visitors to Higham Ferrers.
- To be a professional, competent and caring Town Council.
- To help to create a socially inclusive and caring community which embraces all the residents, irrespective of age and culture.
- To ensure education provision within Higham Ferrers for primary aged children.

PROJECT DETAILS

Project listing and timeframe see attached spreadsheet at appendix 1

SHORT TO MEDIUM TERM

Community Library and Wellbeing Hub

Development of a Community Hub in accordance with the legal agreement entered with North Northamptonshire Council following the passing of their held section 106 funds to the Town Council for 'library provision in Higham Ferrers'.

Review of Neighbourhood Plan

The Neighbourhood Plan was made 11th April 2016. The plan period is to 2031. Section 6 of the Plan states it will be monitored regularly and reviewed every 5 years.

Review of the Community Plan

The Community Plan precedes the Neighbourhood Plan and was produced in August 2013. The Community Plan is being reviewed alongside the Neighbourhood Plan review.

Pavilion Renovation

This project follows the decision to retain the pavilion building rather than proceed with its demolition and construction of a new community building on Saffron Road Recreation Ground. The existing building is to be renovated to improve the internal standards and improve the external appearance.

Climate Change

Following the declaration of a Climate and Ecological Emergency and adoption of a Sustainability Policy work is required to produce:-

- Climate Change Action Plan
- Sustainable Resource Management Strategy
- Carbon Reduction Criteria for Selecting Suppliers
- Green Events Policy

Riverside Park Improvement

Formulate plans to improve the management of Riverside Park to maintain and enhance its woodland, flora, fauna, access and biodiversity.

Toilets Refurbishment

The Town Council took over the operation of the public toilets in January 2012 from East Northamptonshire Council. A sum of £15900 was handed over for their maintenance. Following a survey of the building consideration will be given to any maintenance works required and whether the building should be refurbished.

Cemetery Land/Allotments

In the medium term the current cemetery will be full. In January 2014 the council commissioned consultants to undertake a desk top survey of the potential sites. The

council then approached the Duchy of Lancaster to ask permission to undertake on site tests. The Duchy only allowed the council onto 1 plot which proved not suitable. Requests to access other plots have been denied.

The concept of a joint cemetery with Rushden Town Council is being explored as part of Rushden East SUE.

In 2019 it was agreed that where plots have not been used and were brought over 75 years ago that they be reclaimed by cancellation of the Exclusive Right of Burial. This process is scheduled for repeat in 2024 and thereafter every 5 years as more plots that have not been used reach the 75 years since purchase.

In 2022 the council agreed to buy back plots at today's prices.

The provision of allotments is being explored as part of the delivery of the Harper Crewe **housing development on the land to the east of The Ferrers School.**

Tree Planting/Community Orchard

Planting of well-sized semi mature trees on parks and open spaces. Consider provision of a community orchard. Sites to be assessed for suitability. Initially Dogs off Lead area and Town Green have been identified.

Town Green

A vehicle access gate has been installed and location sign off Stanwick Road. Consider other options to promote awareness and practicality of use.

Skate Park Improvement

End ramp to football pitch is short and with steep gradient on the banking. The bonded mulch has deteriorated over time with large sections missing Re-design sought to improve and upgrade.

MEDIUM TERM PROJECTS

Bus Shelters

To review the condition of the existing bus shelters throughout the town to form plan of upgrade works and install of new bus shelters.

Castle Fields Management Plan

To work with Natural England to produce a management plan to include a biodiversity audit and actions.

LONG TERM PROJECTS

Greenway Extension to Kimbolton Road

Extension of the Greenway from Queensway to the rear of the former Library building and on to Bury Close is complete. The final stage is from Bury Close to Kimbolton Road.

Greenway Lighting, Kings Meadow Lane

To install light columns along the length of the greenway from Kings Meadow Lane to the bridge crossing of the A6.

Electronic Noticeboards

To consider the requirement for and location of proposed electronic signage.

Cemetery Chapel Refurbishment

To review the use of the building.

Co-op Bus Layby

To consider changes to the layout of the Co-op bus layby.

Non-Routine Maintenance

See attached spreadsheet in appendix 2.

Business/Forward Plan
August 2024

	2024		2025		2026		2027		2028			
	J	F	M	A	M	J	J	A	S	O	N	D
SHORT/MEDIUM TERM												
Grounds Maintenance Contract	<i>Consortia disbanded. 12 month arrangement with Turneys direct to 31/03/25. RTC agreement 'in principle' to lead new consortia.</i>											
Supporting Businesses & Events Inc Christmas Sparkle	Ongoing											
1 Library and Wellbeing Hub	Hub opened formally in March. Wellbeing sessions being put in place											
2 Review of Neighbourhood Plan	Moving to Stage 3											
3 Review of Community Plan	Being considered alongside the Neighbourhood Plan Review											
4 Pavilion Renovation	<i>Architect appointed. Plans with working party for consideration.</i>											
5 Climate Change	Sub tasks identified and progressing											
6 Riverside Park Improvement Plan	<i>Management Plan received and under review</i>											
7 Toilets Refurbishment	<i>Working party reviewing design ideas to form contract specification</i>											
8 Cemetery Land/Allotments	Duchy have said no to accessing land. Other options?											
9 Tree Planting/Community Orchard												
10 Town Green	Gate installed. Other options?											
11 Skate Park Improvements												
MEDIUM TERM												
12 Bus Shelters	2024											
13 Castle Fields Management Plan	2025											
LONG TERM												
14 Greenway Extension to Kimbolton Road	2024											
15 Lighting on Greenway - Kingsmeadow Lane	2025											
16 Electronic Noticeboards	2026											
17 Cemetery Chapel Refurbishment	2027											
18 Co-op Bus Layby	2028											

	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26					
Relining																			
Office Equipment																			
Computer - Town Clerk																			
Computer - Admin																			
Computer - Finance																			
Computer Ass Clerk																			
Laptop - Finance																			
Laptop 2 - Clerk																			
Laptop 3 - Ass Clerk																			
Photocopier																			
Projector																			
Cemetery																			
Paths Resurface																			
Churchyard																			
Benches																			
Bins																			
Bollards																			
Noticeboards																			
Xmas Lights																			
High Street																			
Town Hall																			
Market Square & Street Lights																			
Xmas Tree																			

Maintenance

2024/25 2025/26 2026/27 2027/28 2028/29

Saffron Road Play Area

Equipment

3 springers refurbish
Replace adult swing seats
Replace chains rope swing



Saffron Road Play Area

Surfacing

Arch Climber
Tractor



Fitzwilliam Leys

Equipment

Multiplay Unit
Cockeral Springer



Fitzwilliam Leys

Surfacing

Whole area



Villa Rise

Equipment

Large slide replace half rounds



Villa Rise

Surfacing

Wooden Edging
Replenish bark chip
Bonded mulch replacement



HIGHAM FERRERS TOWN COUNCIL

POLICY AND RESOURCES COMMITTEE

13TH AUGUST 2024

REPORT: Town App Update

REPORT AUTHOR: Assistant Clerk, Emily Arrow

BUSINESS FORWARD PLAN	N/A	
COUNCIL OBJECTIVES	Yes	
POLICIES REFERENCED	N/A	
FINANCIAL IMPLICATION	There are no financial implications at this stage	x
	There will be financial implications	
	There is provision within budget	
	Decisions may give rise to additional expenditure	
	Decisions may give rise to potential income	
MEANS OF DELIVERY		
APPENDICES		

1. PURPOSE

- 1.1 To receive and note an update regarding the use of the new Town App launched on 1st March 2024.

2. BACKGROUND

- 2.1. Our previous app was taken offline following the sale of the development company, and the subsequent closure of the company by the new owner. We then commissioned a new app through a new development company in late 2023, with the new app launching on 1st March this year.

3. USAGE STATISTICS

- 3.1. The app is listed on both the Android 'Google Play Store' and Apple's 'App Store'. We have access to the developer log in area for both stores, which allows us to review the number of downloads etc.

Currently we have the following 'active user' totals:

Google Play – 68 active users

App Store – 98 active users

Note – 'active users' are those who have downloaded the app and accessed it in the last 30 days

These numbers may seem low but are comparable if not higher than our previous 'active user' total with the last app which as of the latest user data review in July 2023 stood at 107.

There is likely to be those who have the app downloaded but have not accessed it within the last 30 days and they will not be included in this total.

4. CONSIDERATIONS

4.1. General comments from admin officers – positives/negatives etc.

- The app is generally a lot more visually pleasing and user friendly than our previous one.
- It is frequently updated with current events and community news, but there are plans for more information to be shared through the app to increase the engagement.
- We have not sought direct public or business consultation on their views of the new app,

but we do intend to ask public via social media to send us any comments they have so we can ensure we're providing the content people are looking for.

- Push notifications are the only negative, unlike our previous platform, on this app they are not able to be scheduled, so have to be composed and sent out at the time the push notification is needed, but this is being taken into account with regards to future plans for push notifications. We plan to use push notifications for events such as Christmas Sparkle and the Farmers Market, and any local emergencies such as road closures etc.
- The essential info is present on the app – council information/meeting dates/amenities and services/contacts/business directory etc. Future plans focus on increasing engagement and 'active users' by keeping content updated and continuing to advertise the app as a 'one-stop-shop' for local news and information.

HIGHAM FERRERS TOWN COUNCIL

POLICY AND RESOURCES COMMITTEE

13th AUGUST 2024

REPORT: Pool Table and Pool Table Trolley

REPORT AUTHOR: Town Clerk, Alicia Schofield

BUSINESS FORWARD PLAN	N/A	
COUNCIL OBJECTIVES	N/A	
POLICIES REFERENCED	N/A	
FINANCIAL IMPLICATION	There are no financial implications at this stage	
	There will be financial implications	x
	There is provision within budget	
	Decisions may give rise to additional expenditure	
	Decisions may give rise to potential income	x
MEANS OF DELIVERY	N/A	
APPENDICIES	N/A	

1. PURPOSE

- 1.1. To agree to the disposal of the pool table and the pool table trolley at the Sports Pavilion

2. BACKGROUND

- 2.1. The Sports Pavilion contains a pool table and a pool table trolley.
- 2.2. The pool table is owned by the youth club that formerly operated out of the pavilion. The youth club closed during covid and never re-established itself due to lack of volunteers. The youth club had an assortment of equipment stored at the pavilion, including the pool table. All items of equipment have been cleared out and reclaimed by the volunteer who led the youth club aside the pool table. The volunteer has said the pool table is no longer wanted and the council may do as they wish with it. The pool table has a rip in the table felt. The pool table is stored in the main bar area and has not been used since the collapse of the youth club. When Weight Watchers and Slimming World were regular hirers of the pavilion they asked if the pool table could be removed to make more useable space within the room. Our regular book exchange has no need for the pool table.
- 2.3. The council own the pool table trolley which they purchased in 2017 at a cost of £189.

3. FOR CONSIDERATION

- 3.1. The Clerk has received offers for the pool table in the region of £50 and there is interest for the pool table trolley.

- 3.2. If council is minded to agree with their disposal:-

Do council wish to accept the best offer for the pool table and allocate the income to the council, or, given the table was not purchased by the council, accept the best offer and donate the money to a chosen charity.

Council is asked to provide a guide to the Clerk on what might be acceptable for the sale of the pool table trolley and to note that monies received would be retained by council.

12:58

Annual Budget - By Centre (Actual YTD Month 4)

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>				
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
100 Administration											
1076 Precept	477,000	477,000	0	0	500,000	0	500,000	250,000	0	0	0
1090 Interest Received	2,500	36,724	0	0	5,000	0	5,000	10,530	0	0	0
1900 Miscellaneous Income	2,000	5,291	0	0	0	0	0	51,069	0	0	0
Total Income	481,500	519,015	0	0	505,000	0	505,000	311,599	0	0	0
4000 Salaries	154,000	134,738	0	0	143,100	0	143,100	45,940	0	0	0
4050 Bank Charges	500	344	0	0	450	0	450	654	0	0	0
4055 Audit Fees	2,100	1,365	0	0	2,100	0	2,100	750	0	0	0
4060 Printing	1,700	1,431	0	0	1,500	0	1,500	317	0	0	0
4065 Stationery	900	669	0	0	900	0	900	126	0	0	0
4070 Election Expenses	0	0	0	0	0	1,500	1,500	0	0	0	0
4075 Travel Expenses	350	159	0	0	350	0	350	28	0	0	0
4080 Insurance	6,820	6,990	0	0	7,500	0	7,500	7,541	0	0	0
4085 Subscription	5,600	7,126	0	0	6,300	0	6,300	3,423	0	0	0
4090 Training	3,000	2,700	0	0	3,250	0	3,250	572	0	0	0
4095 Postage	350	140	0	0	200	0	200	0	0	0	0
4100 General Establishment	4,000	1,664	0	0	5,500	0	5,500	2,815	0	0	0
4105 Consultancy/Rushden East	3,500	2,785	0	0	3,500	0	3,500	279	0	0	0
4110 Legal Fees	10,000	2,234	0	0	7,000	0	7,000	0	0	0	0
4120 IT	6,000	5,755	0	0	6,800	0	6,800	3,549	0	0	0
4160 Advertising & Promotion	250	193	0	0	250	0	250	0	0	0	0
Overhead Expenditure	199,070	168,294	0	0	188,700	1,500	190,200	65,993	0	0	0

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Annual Budget - By Centre (Actual YTD Month 4)

	<u>Last Year</u>		<u>Current Year</u>					<u>Next Year</u>			
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
					<u>316,300</u>		<u>314,800</u>	<u>245,606</u>	<u>0</u>		
		<u>350,722</u>									
Movement to/(from) Gen Reserve											
110 Communication & Information											
1100 Advertising Income	0	250	0	0	0	0	0	0	0	0	0
1500 Grants Received	0	595	0	0	0	0	0	0	0	0	0
Total Income	0	845	0	0	0	0	0	0	0	0	0
4150 Newsletter	6,100	6,043	0	0	6,350	0	6,350	3,012	0	0	0
4155 Website	1,300	400	0	0	1,300	0	1,300	0	0	0	0
4160 Advertising & Promotion	2,600	2,569	0	0	2,500	0	2,500	133	0	0	0
Overhead Expenditure	10,000	9,012	0	0	10,150	0	10,150	3,145	0	0	0
Movement to/(from) Gen Reserve	(10,000)	(8,167)	(10,150)		(10,150)		(10,150)	(3,145)	0		0
200 Cemetery											
1200 Burial Income	11,000	12,890	0	0	10,000	0	10,000	3,490	0	0	0
1205 Memorials	1,500	1,535	0	0	1,500	0	1,500	1,425	0	0	0
Total Income	12,500	14,425	0	0	11,500	0	11,500	4,915	0	0	0
4200 Grounds Maintenance	12,750	8,955	0	0	9,500	0	9,500	1,814	0	0	0
4205 Burial Expenditure	8,000	7,031	0	0	6,000	0	6,000	1,542	0	0	0
4210 Electricity/Gas - Cem. Chapel	300	77	0	0	300	0	300	66	0	0	0
4215 Maintenance - Cem. Chapel	2,785	2,785	0	0	1,500	0	1,500	0	0	0	0
4220 Rates/Water	2,000	1,314	0	0	1,000	0	1,000	441	0	0	0
4900 Miscellaneous Costs	0	6	0	0	0	0	0	150	0	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 4)

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>				
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
			0	0	18,300	0	18,300	4,013	0	0	0
Overhead Expenditure	25,835	20,168									
200 Net Income over Expenditure	-13,335	-5,743	0	0	-6,800	0	-6,800	902	0	0	0
plus Transfer from EMR	0	0	0	0	0	0	0	150	0	0	0
Movement to/(from) Gen Reserve	<u>(13,335)</u>	<u>(5,743)</u>			<u>(6,800)</u>		<u>(6,800)</u>	<u>1,052</u>			
210 Closed Churchyard											
4250 Churchyard Ground Maintenance	2,476	1,637	0	0	1,800	0	1,800	559	0	0	0
4255 Churchyard Other Maintenance	500	6,295	0	0	500	0	500	0	0	0	0
210			0	0	2,300	0	2,300	559	0	0	0
plus Transfer from EMR	0	6,795	0	0	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(2,976)</u>	<u>(1,137)</u>			<u>(2,300)</u>		<u>(2,300)</u>	<u>(559)</u>			
220 Parks & Open Spaces											
1300 Tennis Courts Hire	1,000	837	0	0	900	0	900	372	0	0	0
1305 Football Pitch Hire	850	1,153	0	0	850	0	850	208	0	0	0
1310 Pavilion Hire	750	3,272	0	0	1,000	0	1,000	506	0	0	0
1315 Verge Cutting Income	2,180	2,184	0	0	2,184	0	2,184	0	0	0	0
1320 MUGA Hire	300	300	0	0	300	0	300	300	0	0	0
1325 Wayleaves	750	938	0	0	750	0	750	111	0	0	0
1330 Maintenance Investment Income	4,000	3,680	0	0	3,000	0	3,000	0	0	0	0
1335 Cricket & Bowls Club Income	820	395	0	0	820	0	820	770	0	0	0
1500 Grants Received	0	2,500	0	0	0	0	0	0	0	0	0
Total Income	10,650	15,259	0	0	9,804	0	9,804	2,267	0	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 4)

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>				
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4000 Salaries	18,500	18,453	0	0	20,910	0	20,910	6,636	0	0	0
4200 Grounds Maintenance	113,000	90,531	0	0	90,340	0	90,340	15,829	0	0	0
4220 Rates/Water	5,000	4,873	0	0	5,000	0	5,000	1,105	0	0	0
4270 Nightingale Way PA	500	225	0	0	250	0	250	73	0	0	0
4275 Travel/Vehicle Exp	2,600	1,484	0	0	2,600	0	2,600	1,497	0	0	0
4280 Saffron Road Play Area	6,630	7,701	0	0	3,500	0	3,500	1,967	0	0	0
4285 Fitzwilliam Leys Play Area	2,000	183	0	0	2,000	0	2,000	498	0	0	0
4290 Villa Rise Play Area	1,000	69	0	0	1,000	0	1,000	488	0	0	0
4295 Skateboard Park	500	0	0	0	500	0	500	0	0	0	0
2300 Cleaning	2,000	1,860	0	0	2,000	0	2,000	634	0	0	0
4305 Grants Made	0	0	0	0	1,400	0	1,400	0	0	0	0
4310 Electricity/Gas - Pavilion	5,600	5,274	0	0	3,600	0	3,600	997	0	0	0
4315 Maintenance - Pavilion	3,000	924	0	0	2,000	0	2,000	338	0	0	0
4320 Tree Work	25,000	14,710	0	0	15,000	0	15,000	3,745	0	0	0
4325 Materials & Plant	1,000	1,045	0	0	2,000	0	2,000	492	0	0	0
4900 Miscellaneous Costs	6,500	6,076	0	0	4,000	0	4,000	7,292	0	0	0
Overhead Expenditure	192,830	153,408	0	0	156,100	0	156,100	41,589	0	0	0
220 Net Income over Expenditure	-182,180	-138,149	0	0	-146,296	0	-146,296	-39,322	0	0	0
6000 plus Transfer from EMR	0	455	0	0	0	0	0	6,639	0	0	0
Movement to/(from) Gen Reserve	(182,180)	(137,694)			(146,296)		(146,296)	(32,683)	0		
230 Car Parks											
1400 Wayleaves	45	105	0	0	45	0	45	20	0	0	0

Annual Budget - By Centre (Actual YTD Month 4)

	Last Year		Current Year				Next Year				
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Total Income	45	105	0	0	45	0	45	20	0	0	0
4200 Grounds Maintenance	450	417	0	0	360	0	360	123	0	0	0
4220 Rates/Water	4,250	3,424	0	0	4,250	0	4,250	1,092	0	0	0
4225 Electricity - Market Square	700	1,600	0	0	500	0	500	-792	0	0	0
4350 Saffron Road Maintenance	500	0	0	0	500	0	500	30	0	0	0
4355 Market Square Maintenance	300	0	0	0	300	0	300	0	0	0	0
Overhead Expenditure	6,200	5,441	0	0	5,910	0	5,910	453	0	0	0
Movement to/(from) Gen Reserve	<u>(6,155)</u>	<u>(5,336)</u>			<u>(5,865)</u>		<u>(5,865)</u>	<u>(433)</u>			
240 Farmers' Market											
1450 Lettings	4,500	4,745	0	0	4,500	0	4,500	1,630	0	0	0
1900 Miscellaneous Income	0	0	0	0	30	0	30	0	0	0	0
Total Income	4,500	4,745	0	0	4,530	0	4,530	1,630	0	0	0
4000 Salaries	950	990	0	0	1,090	0	1,090	147	0	0	0
4160 Advertising & Promotion	1,500	1,035	0	0	1,000	0	1,000	30	0	0	0
4380 Certification/Subscriptions	115	70	0	0	115	0	115	0	0	0	0
4900 Miscellaneous Costs	250	208	0	0	350	0	350	180	0	0	0
Overhead Expenditure	2,815	2,303	0	0	2,555	0	2,555	357	0	0	0
Movement to/(from) Gen Reserve	<u>1,685</u>	<u>2,442</u>			<u>1,975</u>		<u>1,975</u>	<u>1,273</u>			
250 Street Lighting											
4390 Electricity - Street Lights	5,200	5,344	0	0	4,500	0	4,500	1,205	0	0	0

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Annual Budget - By Centre (Actual YTD Month 4)

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>				
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4395 Maintenance - Street Lights	800	339	0	0	500	0	500	381	0	0	0
Overhead Expenditure	6,000	5,683	0	0	5,000	0	5,000	1,586	0	0	0
Movement to/(from) Gen Reserve	<u>(6,000)</u>	<u>(5,683)</u>			<u>(5,000)</u>		<u>(5,000)</u>	<u>(1,586)</u>			
260 Public Conveniences											
4220 Rates/Water	1,200	2,915	0	0	1,500	0	1,500	31	0	0	0
4300 Cleaning	8,000	7,523	0	0	7,500	0	7,500	2,502	0	0	0
4410 Electricity/Gas - Public WC	2,700	1,211	0	0	1,391	0	1,391	271	0	0	0
4415 Maintenance - Public WC	2,000	229	0	0	1,500	0	1,500	914	0	0	0
Overhead Expenditure	13,900	11,878	0	0	11,891	0	11,891	3,718	0	0	0
Movement to/(from) Gen Reserve	<u>(13,900)</u>	<u>(11,878)</u>			<u>(11,891)</u>		<u>(11,891)</u>	<u>(3,718)</u>			
270 Public Facilities											
4430 CCTV	16,500	16,460	0	0	17,450	0	17,450	8,290	0	0	0
4435 Community Transport	16,221	23,220	0	0	20,000	0	20,000	5,974	0	0	0
4445 Public Seats	1,000	2,399	0	0	2,500	0	2,500	0	0	0	0
4450 Litter Bins	500	0	0	0	500	0	500	0	0	0	0
4451 Grit Bins	500	0	0	0	100	0	100	0	0	0	0
4455 Dog Bins	700	703	0	0	700	0	700	-52	0	0	0
4460 Hanging Baskets	400	187	0	0	500	0	500	81	0	0	0
4465 Public Clock	597	597	0	0	50	0	50	0	0	0	0
Overhead Expenditure	36,418	43,566	0	0	41,800	0	41,800	14,293	0	0	0
plus Transfer from EMR	0	8,460	0	0	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 4)

	<u>Last Year</u>		<u>Current Year</u>					<u>Next Year</u>			
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
					<u>(41,800)</u>		<u>(41,800)</u>	<u>(14,293)</u>	0		
275	<u>Movement to/(from) Gen Reserve</u>										
		<u>(36,418)</u>									
		<u>(35,106)</u>									
	<u>Library and Wellbeing</u>										
1500	Grants Received	0	25,854	0	0	0	0	0	0	0	0
1700	Room Hire	0	129	0	0	0	100	0	0	0	0
	Total Income	0	25,983	0	0	0	100	0	0	0	0
4000	Salaries	5,000	2,960	2,040	0	12,670	0	14,710	3,947	0	0
4490	Equipment/ Materials	5,060	2,790	2,270	0	2,500	0	4,770	680	0	0
4491	Administration	500	3	497	0	500	0	997	139	0	0
4492	Wellbeing Services	1,250	0	1,250	0	2,500	0	3,750	463	0	0
4493	Volunteers	0	0	0	0	3,545	0	3,545	756	0	0
4900	Miscellaneous Costs	0	0	0	0	0	0	0	33	0	0
	Overhead Expenditure	11,810	5,753	6,057	0	21,715	0	27,772	6,018	0	0
	Movement to/(from) Gen Reserve	<u>(11,810)</u>	<u>20,230</u>			<u>(21,615)</u>		<u>(27,672)</u>	<u>(6,018)</u>		
280	<u>Town Hall</u>										
4000	Salaries	1,200	1,311	0	0	1,360	0	1,360	430	0	0
4220	Rates/Water	3,550	3,422	0	0	3,500	0	3,500	1,142	0	0
4470	Telephone & Broadband	3,400	3,687	0	0	3,000	0	3,000	826	0	0
4475	Security & Fire Alarm	1,600	2,063	0	0	1,600	0	1,600	760	0	0
4480	Electricity/Gas - Town Hall	6,500	6,520	0	0	4,200	0	4,200	1,022	0	0
4485	Maintenance - Town Hall	4,000	1,290	0	0	2,500	0	2,500	1,312	0	0
	Overhead Expenditure	20,250	18,292	0	0	16,160	0	16,160	5,493	0	0

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Annual Budget - By Centre (Actual YTD Month 4)

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>				
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4550 Christmas Lighting	8,000	9,530	0	0	8,000	0	8,000	0	0	0	0
4551 Other Events	1,000	3,550	0	0	6,650	0	6,650	2,934	0	0	0
4555 Christmas Sparkle Costs	7,500	7,601	0	0	10,000	0	10,000	0	0	0	0
4560 Royal Party Costs	5,297	5,297	0	0	0	0	0	0	0	0	0
Overhead Expenditure	21,797	25,978	0	0	24,650	0	24,650	2,934	0	0	0
310 Net Income over Expenditure	-16,797	-12,256	0	0	-18,500	0	-18,500	-2,149	0	0	0
6000 plus Transfer from EMR	0	4,665	0	0	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	(16,797)	(7,591)			(18,500)		(18,500)	(2,149)	0		
320 College Street											
1650 Rental Income	19,500	21,900	0	0	23,125	0	23,125	5,782	0	0	0
Total Income	19,500	21,900	0	0	23,125	0	23,125	5,782	0	0	0
4605 Maintenance - College Street	3,000	0	0	0	3,000	0	3,000	17,214	0	0	0
Overhead Expenditure	3,000	0	0	0	3,000	0	3,000	17,214	0	0	0
320 Net Income over Expenditure	16,500	21,900	0	0	20,125	0	20,125	-11,432	0	0	0
6000 plus Transfer from EMR	0	0	0	0	0	0	0	15,844	0	0	0
Movement to/(from) Gen Reserve	16,500	21,900			20,125		20,125	4,412	0		
340 Projects/Capital Expenditure											
1500 Grants Received	0	10,163	0	0	0	0	0	0	0	0	0
Total Income	0	10,163	0	0	0	0	0	0	0	0	0

Annual Budget - By Centre (Actual YTD Month 4)

	Last Year		Current Year				Next Year				
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4801	Highways and Transport	10,000	8,556	0	0	0	0	0	0	0	0
4805	Pavilion Refurb/Comm Centre	50,000	3,522	0	0	50,000	0	50,000	0	0	0
4820	Christmas Decorations	3,000	3,000	0	0	1,500	0	1,500	0	0	0
4835	Equipment Replacement	3,000	2,675	0	0	3,000	0	3,000	764	0	0
4841	Projects	0	0	0	0	5,000	0	5,000	0	0	0
4842	Neighbourhood Plan	10,000	4,208	0	0	10,000	0	10,000	0	0	0
4843	Climate Change	4,200	918	0	0	5,000	0	5,000	0	0	0
4844	Riverside Park	10,000	939	0	0	3,000	0	3,000	0	0	0
4846	Community Orchard	0	0	0	0	3,000	0	3,000	0	0	0
	Overhead Expenditure	90,200	23,818	0	0	80,500	0	80,500	764	0	0
	340 Net Income over Expenditure	-90,200	-13,655	0	0	-80,500	0	-80,500	-764	0	0
6000	plus Transfer from EMR	0	3,256	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(90,200)	(10,399)			(80,500)		(80,500)	(764)	0	
900	Earmarked Reserves										
9320	EMR- Higham Ferrers Improvs	0	0	0	0	8,000	0	8,000	0	0	0
9325	EMR- Building Maintenance	0	0	0	0	15,000	0	15,000	0	0	0
9335	EMR- Insignia	0	0	0	0	500	0	500	0	0	0
9365	EMR- Public Conveniences	0	0	0	0	10,000	0	10,000	0	0	0
	Overhead Expenditure	0	0	0	0	33,500	0	33,500	0	0	0
	Movement to/(from) Gen Reserve	0	0			(33,500)		(33,500)	0	0	

Annual Budget - By Centre (Actual YTD Month 4)

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>				
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Total Budget Income	533,695	626,163	0	0	560,254	0	560,254	326,997	0	0	0
Expenditure	652,001	512,834	6,057	0	633,100	1,500	640,657	169,195	0	0	0
Net Income over Expenditure	<u>-118,306</u>	<u>113,329</u>	<u>-6,057</u>	<u>0</u>	<u>-72,846</u>	<u>-1,500</u>	<u>-80,403</u>	<u>157,802</u>	<u>0</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	26,026	0	0	0	0	0	22,633	0	0	0
Movement to/(from) Gen Reserve	<u>(118,306)</u>	<u>139,355</u>			<u>(72,846)</u>		<u>(80,403)</u>	<u>180,435</u>	<u>0</u>		

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Administration</u>							
1076 Precept	250,000	500,000	250,000			50.0%	
1090 Interest Received	10,530	5,000	(5,530)			210.6%	
1900 Miscellaneous Income	51,069	0	(51,069)			0.0%	
Administration :- Income	<u>311,599</u>	<u>505,000</u>	<u>193,401</u>			<u>61.7%</u>	<u>0</u>
4000 Salaries	45,940	143,100	97,160		97,160	32.1%	
4050 Bank Charges	654	450	(204)		(204)	145.3%	
4055 Audit Fees	750	2,100	1,350		1,350	35.7%	
4060 Printing	317	1,500	1,183		1,183	21.2%	
4065 Stationery	126	900	774		774	14.0%	
4070 Election Expenses	0	1,500	1,500		1,500	0.0%	
4075 Travel Expenses	28	350	322		322	7.9%	
4080 Insurance	7,541	7,500	(41)		(41)	100.5%	
4085 Subscription	3,423	6,300	2,877		2,877	54.3%	
4090 Training	572	3,250	2,678		2,678	17.6%	
4095 Postage	0	200	200		200	0.0%	
4100 General Establishment	2,815	5,500	2,685		2,685	51.2%	
4105 Consultancy/Rushden East	279	3,500	3,221		3,221	8.0%	
4110 Legal Fees	0	7,000	7,000		7,000	0.0%	
4120 IT	3,549	6,800	3,251		3,251	52.2%	
4160 Advertising & Promotion	0	250	250		250	0.0%	
Administration :- Indirect Expenditure	<u>65,993</u>	<u>190,200</u>	<u>124,207</u>	<u>0</u>	<u>124,207</u>	<u>34.7%</u>	<u>0</u>
Net Income over Expenditure	<u>245,606</u>	<u>314,800</u>	<u>69,194</u>				
<u>110 Communication & Information</u>							
4150 Newsletter	3,012	6,350	3,338		3,338	47.4%	
4155 Website	0	1,300	1,300		1,300	0.0%	
4160 Advertising & Promotion	133	2,500	2,367		2,367	5.3%	
Communication & Information :- Indirect Expenditure	<u>3,145</u>	<u>10,150</u>	<u>7,005</u>	<u>0</u>	<u>7,005</u>	<u>31.0%</u>	<u>0</u>
Net Expenditure	<u>(3,145)</u>	<u>(10,150)</u>	<u>(7,005)</u>				
<u>200 Cemetery</u>							
1200 Burial Income	3,490	10,000	6,510			34.9%	
1205 Memorials	1,425	1,500	75			95.0%	
Cemetery :- Income	<u>4,915</u>	<u>11,500</u>	<u>6,585</u>			<u>42.7%</u>	<u>0</u>
4200 Grounds Maintenance	1,814	9,500	7,686		7,686	19.1%	
4205 Burial Expenditure	1,542	6,000	4,458		4,458	25.7%	
4210 Electricity/Gas - Cem. Chapel	66	300	234		234	22.1%	

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4215 Maintenance - Cem. Chapel	0	1,500	1,500		1,500	0.0%	
4220 Rates/Water	441	1,000	559		559	44.1%	
4900 Miscellaneous Costs	150	0	(150)		(150)	0.0%	150
Cemetery :- Indirect Expenditure	4,013	18,300	14,287	0	14,287	21.9%	150
Net Income over Expenditure	902	(6,800)	(7,702)				
6000 plus Transfer from EMR	150						
Movement to/(from) Gen Reserve	1,052						
<u>210 Closed Churchyard</u>							
4250 Churchyard Ground Maintenance	559	1,800	1,241		1,241	31.1%	
4255 Churchyard Other Maintenance	0	500	500		500	0.0%	
Closed Churchyard :- Indirect Expenditure	559	2,300	1,741	0	1,741	24.3%	0
Net Expenditure	(559)	(2,300)	(1,741)				
<u>220 Parks & Open Spaces</u>							
1300 Tennis Courts Hire	372	900	528			41.4%	
1305 Football Pitch Hire	208	850	642			24.5%	
1310 Pavilion Hire	506	1,000	495			50.5%	
1315 Verge Cutting Income	0	2,184	2,184			0.0%	
1320 MUGA Hire	300	300	0			100.0%	
1325 Wayleaves	111	750	639			14.8%	
1330 Maintenance Investment Income	0	3,000	3,000			0.0%	
1335 Cricket & Bowls Club Income	770	820	50			93.9%	
Parks & Open Spaces :- Income	2,267	9,804	7,537			23.1%	0
4000 Salaries	6,636	20,910	14,274		14,274	31.7%	
4200 Grounds Maintenance	15,829	90,340	74,511		74,511	17.5%	
4220 Rates/Water	1,105	5,000	3,895		3,895	22.1%	
4270 Nightingale Way PA	73	250	178		178	29.0%	
4275 Travel/Vehicle Exp	1,497	2,600	1,103		1,103	57.6%	
4280 Saffron Road Play Area	1,967	3,500	1,533		1,533	56.2%	
4285 Fitzwilliam Leys Play Area	498	2,000	1,502		1,502	24.9%	
4290 Villa Rise Play Area	488	1,000	512		512	48.8%	
4295 Skateboard Park	0	500	500		500	0.0%	
4300 Cleaning	634	2,000	1,366		1,366	31.7%	
4305 Grants Made	0	1,400	1,400		1,400	0.0%	
4310 Electricity/Gas - Pavilion	997	3,600	2,603		2,603	27.7%	
4315 Maintenance - Pavilion	338	2,000	1,663		1,663	16.9%	
4320 Tree Work	3,745	15,000	11,255	540	10,715	28.6%	

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4325 Materials & Plant	492	2,000	1,508		1,508	24.6%	
4900 Miscellaneous Costs	7,292	4,000	(3,292)	9,000	(12,292)	407.3%	6,639
Parks & Open Spaces :- Indirect Expenditure	41,589	156,100	114,511	9,540	104,971	32.8%	6,639
Net Income over Expenditure	(39,322)	(146,296)	(106,974)				
6000 plus Transfer from EMR	6,639						
Movement to/(from) Gen Reserve	(32,683)						
230 Car Parks							
1400 Wayleaves	20	45	25			44.4%	
Car Parks :- Income	20	45	25			44.4%	0
4200 Grounds Maintenance	123	360	237		237	34.2%	
4220 Rates/Water	1,092	4,250	3,158		3,158	25.7%	
4225 Electricity - Market Square	(792)	500	1,292		1,292	(158.3%)	
4350 Saffron Road Maintenance	30	500	470		470	6.0%	
4355 Market Square Maintenance	0	300	300		300	0.0%	
Car Parks :- Indirect Expenditure	453	5,910	5,457	0	5,457	7.7%	0
Net Income over Expenditure	(433)	(5,865)	(5,432)				
240 Farmers' Market							
1450 Lettings	1,630	4,500	2,870			36.2%	
1900 Miscellaneous Income	0	30	30			0.0%	
Farmers' Market :- Income	1,630	4,530	2,900			36.0%	0
4000 Salaries	147	1,090	943		943	13.5%	
4160 Advertising & Promotion	30	1,000	970		970	3.0%	
4380 Certification/Subscriptions	0	115	115		115	0.0%	
4900 Miscellaneous Costs	180	350	170		170	51.5%	
Farmers' Market :- Indirect Expenditure	357	2,555	2,198	0	2,198	14.0%	0
Net Income over Expenditure	1,273	1,975	702				
250 Street Lighting							
4390 Electricity - Street Lights	1,205	4,500	3,295		3,295	26.8%	
4395 Maintenance - Street Lights	381	500	119		119	76.2%	
Street Lighting :- Indirect Expenditure	1,586	5,000	3,414	0	3,414	31.7%	0
Net Expenditure	(1,586)	(5,000)	(3,414)				

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>260 Public Conveniences</u>							
4220 Rates/Water	31	1,500	1,469		1,469	2.1%	
4300 Cleaning	2,502	7,500	4,999		4,999	33.4%	
4410 Electricity/Gas - Public WC	271	1,391	1,120		1,120	19.5%	
4415 Maintenance - Public WC	914	1,500	586	689	(104)	106.9%	
Public Conveniences :- Indirect Expenditure	<u>3,718</u>	<u>11,891</u>	<u>8,173</u>	<u>689</u>	<u>7,484</u>	<u>37.1%</u>	<u>0</u>
Net Expenditure	<u>(3,718)</u>	<u>(11,891)</u>	<u>(8,173)</u>				
<u>270 Public Facilities</u>							
4430 CCTV	8,290	17,450	9,160		9,160	47.5%	
4435 Community Transport	5,974	20,000	14,026		14,026	29.9%	
4445 Public Seats	0	2,500	2,500		2,500	0.0%	
4450 Litter Bins	0	500	500		500	0.0%	
4451 Grit Bins	0	100	100		100	0.0%	
4455 Dog Bins	(52)	700	752		752	(7.4%)	
4460 Hanging Baskets	81	500	419		419	16.3%	
4465 Public Clock	0	50	50		50	0.0%	
Public Facilities :- Indirect Expenditure	<u>14,293</u>	<u>41,800</u>	<u>27,507</u>	<u>0</u>	<u>27,507</u>	<u>34.2%</u>	<u>0</u>
Net Expenditure	<u>(14,293)</u>	<u>(41,800)</u>	<u>(27,507)</u>				
<u>275 Library and Wellbeing</u>							
1700 Room Hire	0	100	100			0.0%	
Library and Wellbeing :- Income	<u>0</u>	<u>100</u>	<u>100</u>			<u>0.0%</u>	<u>0</u>
4000 Salaries	3,947	14,710	10,763		10,763	26.8%	
4490 Equipment/ Materials	680	4,770	4,090		4,090	14.3%	
4491 Administration	139	997	858		858	14.0%	
4492 Wellbeing Services	463	3,750	3,287		3,287	12.3%	
4493 Volunteers	756	3,545	2,789		2,789	21.3%	
4900 Miscellaneous Costs	33	0	(33)		(33)	0.0%	
Library and Wellbeing :- Indirect Expenditure	<u>6,018</u>	<u>27,772</u>	<u>21,754</u>	<u>0</u>	<u>21,754</u>	<u>21.7%</u>	<u>0</u>
Net Income over Expenditure	<u>(6,018)</u>	<u>(27,672)</u>	<u>(21,654)</u>				
<u>280 Town Hall</u>							
4000 Salaries	430	1,360	930		930	31.7%	
4220 Rates/Water	1,142	3,500	2,358		2,358	32.6%	
4470 Telephone & Broadband	826	3,000	2,174		2,174	27.5%	
4475 Security & Fire Alarm	760	1,600	840		840	47.5%	

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4480 Electricity/Gas - Town Hall	1,022	4,200	3,178		3,178	24.3%	
4485 Maintenance - Town Hall	1,312	2,500	1,188	2,650	(1,462)	158.5%	
Town Hall :- Indirect Expenditure	5,493	16,160	10,667	2,650	8,017	50.4%	0
Net Expenditure	(5,493)	(16,160)	(10,667)				
<u>290 Civic</u>							
4000 Salaries	413	1,040	627		627	39.7%	
4500 Mayoral Allowance	184	1,500	1,316		1,316	12.3%	
4505 Civic Events	119	1,000	881		881	11.9%	
4510 Insignia	0	1,829	1,829		1,829	0.0%	
4520 Twinning	0	500	500		500	0.0%	
Civic :- Indirect Expenditure	716	5,869	5,153	0	5,153	12.2%	0
Net Expenditure	(716)	(5,869)	(5,153)				
<u>300 Economic & Tourist Dev</u>							
4530 Tourism and Economy	350	5,000	4,650		4,650	7.0%	
Economic & Tourist Dev :- Indirect Expenditure	350	5,000	4,650	0	4,650	7.0%	0
Net Expenditure	(350)	(5,000)	(4,650)				
<u>310 Events</u>							
1600 Christmas Sparkle Income	785	5,000	4,215			15.7%	
1610 Other Event Income	0	1,150	1,150			0.0%	
Events :- Income	785	6,150	5,365			12.8%	0
4550 Christmas Lighting	0	8,000	8,000		8,000	0.0%	
4551 Other Events	2,934	6,650	3,716		3,716	44.1%	
4555 Christmas Sparkle Costs	0	10,000	10,000	1,565	8,435	15.7%	
Events :- Indirect Expenditure	2,934	24,650	21,716	1,565	20,151	18.3%	0
Net Income over Expenditure	(2,149)	(18,500)	(16,351)				
<u>320 College Street</u>							
1650 Rental Income	5,782	23,125	17,343			25.0%	
College Street :- Income	5,782	23,125	17,343			25.0%	0
4605 Maintenance - College Street	17,214	3,000	(14,214)	17,214	(31,427)	1147.6%	15,844
College Street :- Indirect Expenditure	17,214	3,000	(14,214)	17,214	(31,427)	1147.6%	15,844
Net Income over Expenditure	(11,432)	20,125	31,557				
6000 plus Transfer from EMR	15,844						
Movement to/(from) Gen Reserve	4,412						

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>340 Projects/Capital Expenditure</u>							
4805 Pavilion Refurb/Comm Centre	0	50,000	50,000	8,600	41,400	17.2%	
4820 Christmas Decorations	0	1,500	1,500		1,500	0.0%	
4835 Equipment Replacement	764	3,000	2,237		2,237	25.4%	
4841 Projects	0	5,000	5,000		5,000	0.0%	
4842 Neighbourhood Plan	0	10,000	10,000		10,000	0.0%	
4843 Climate Change	0	5,000	5,000		5,000	0.0%	
4844 Riverside Park	0	3,000	3,000		3,000	0.0%	
4846 Community Orchard	0	3,000	3,000		3,000	0.0%	
Projects/Capital Expenditure :- Indirect Expenditure	<u>764</u>	<u>80,500</u>	<u>79,737</u>	<u>8,600</u>	<u>71,137</u>	<u>11.6%</u>	<u>0</u>
Net Expenditure	<u>(764)</u>	<u>(80,500)</u>	<u>(79,737)</u>				
<u>900 Earmarked Reserves</u>							
9320 EMR- Higham Ferrers Improvs	0	8,000	8,000		8,000	0.0%	
9325 EMR- Building Maintenance	0	15,000	15,000		15,000	0.0%	
9335 EMR- Insignia	0	500	500		500	0.0%	
9365 EMR- Public Conveniences	0	10,000	10,000		10,000	0.0%	
Earmarked Reserves :- Indirect Expenditure	<u>0</u>	<u>33,500</u>	<u>33,500</u>	<u>0</u>	<u>33,500</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(33,500)</u>	<u>(33,500)</u>				
Grand Totals:- Income	326,997	560,254	233,257			58.4%	
Expenditure	169,195	640,657	471,462	40,258	431,204	32.7%	
Net Income over Expenditure	<u>157,802</u>	<u>(80,403)</u>	<u>(238,205)</u>				
plus Transfer from EMR	22,633						
Movement to/(from) Gen Reserve	<u>180,435</u>						