

**MINUTES OF A MEETING OF THE POLICY AND RESOURCES COMMITTEE**  
**HELD ON TUESDAY 8<sup>th</sup> OCTOBER 2024 AT 7.30PM AT THE TOWN HALL,**  
**MARKET SQUARE, HIGHAM FERRERS.**

**PRESENT:**

Cllr Mrs P H Whiting  
Cllr Mrs C Reavey  
Cllr B Prigmore  
Cllr H L Jackson (substitute)  
Cllr S Prosser  
Miss Alicia Schofield (Town Clerk)

1. **APOLOGIES**

Cllr V Paul, Cllr A M T Reading.

2. **DECLARATIONS OF INTEREST**

None.

3. **MINUTES**

**RESOLVED:**

That the minutes of the meeting of the Policy and Resources Committee held on the 13<sup>th</sup> August 2024 be signed by the Chairman as being a true and correct record.

4. **PUBLIC FORUM**

None.

5. **REVIEW OF POLICIES**

**RESOLVED TO RECOMMEND:**

5.1. That the following policies be reviewed without change:-

Complaints Procedure  
Unreasonable Complaint Behaviour  
Whistleblowing Policy  
Vehicle Policy

5.2. **Social Media Policy**

That the Social Media Policy be approved with amendment whereby all references to 'Twitter' become 'X formerly known as Twitter'.

5.3. **Tree Management and Planting Policy**

That the Tree Management and Planting Policy be approved with amendment whereby all references to 'surveys' become 'inspections' within the section 'Tree Planting' to give commonality of wording throughout the document.

6. **FLAGSTONE CASH DEPOSIT PLATFORM**

**RESOLVED:**

6.1. That the Flagstone account reconciliations for 31<sup>st</sup> August and 30<sup>th</sup> September 2024 be signed by the Chairman after being checked by Cllr Mrs P H Whiting

6.2. That the performance reports of the Flagstone cash deposit platform be received and noted.

7. **WASTE COLLECTION CONTRACTING ARRANGEMENT**

The Clerk had sought clarification regarding the retention quote received and the quoted price for the mixed waste recycling. The response was not available at the meeting.

**RESOLVED:**

7.1. That, further to clarification following query of the retention quote, the Clerk be delegated to retain the current contractor for a fortnightly 660 litre general waste bin service at a cost

- of £12.95 per lift, or if price favourable, to appoint a new contractor.
- 7.2. That, in line with 7.1, an extension is made to the appointed contracted waste collection arrangements to incorporate a fortnightly mixed waste recycling 660 litre bin service. That waste collection arrangements be reviewed by council in 3 years.
8. **CCTV PROVISION**  
In addition to the agenda report presented the Clerk provided an update received from NNC on their wider review of CCTV provision across their unitary area. Any option to the council to come into new NNC arrangements was indicated as being some way off and council thus acknowledged they should continue with their own contracting provision.  
**RESOLVED:**  
To facilitate consideration of the specification for a contract for CCTV provision from 1<sup>st</sup> April 2025, the Clerk is to arrange a visit to the control room and also ascertain the condition of the current camera systems.
9. **BUDGET REVIEW**  
**RESOLVED:**  
That the budget for 2024/25 be reviewed without change.
10. **ITEMS TO REPORT**  
None.
11. **DATE OF NEXT MEETING**  
10<sup>th</sup> December 2024